



**Ormiston Victory Academy**

Ormiston Victory Academy  
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Dear Parents/Carers,

### Important Information

It is vitally important that the academy holds correct and up to date information for all students; I ask all parents/carers to support this by fully completing the enclosed data checking sheet and return to the academy by Tuesday 18<sup>th</sup> July 2017. Also enclosed is a privacy notice which explains in greater detail how this information is used.

Within this pack you will find the following:-

- Updated uniform guidelines – if you wish to order additional uniform, to guarantee delivery for September, orders must be with the supplier by Friday 4<sup>th</sup> August 2017. Full details of the ordering process and sizing guides can be found on our website
- Updated Student Code of Conduct 2017/18
- Home Academy Agreement 2017/18
- Letter regarding attendance at school and legal intervention
- Letter regarding music tuition

As you are aware, we currently use ParentMail as a way of communicating with parents. In the autumn term we will be moving to an improved system called My Ed, provided by RS ConnectEd. We already use this company for our absence reporting to parents. We will send you an email introducing this fantastic new way to communicate and share information with you, our parent community. We want you to feel as much a part of your child's education as possible. With the increased use of smart phone technology we want to make best use of it.

In response to several comments from families, I am also aware that the application for Free School Meals can be time-consuming and complex – if you would like help or advice with making the application, please contact my PA and we will support you through the process. There is a link to the application form via our website.

You will be pleased to know we will be moving to a system of cashless catering and biometrics in the future, so parents do not need to give cash to children directly to pay for meals. Further details will be provided early in the autumn term.

It will help the academy enormously if the forms mentioned above can be returned as soon as possible. Students can pass these to their form tutor or directly to Student Services.

Thank you for your continued support, if you have any questions in relation to the above, please do not hesitate to contact the academy.

Yours sincerely

**V Le Fur - Vice Principal for Student Engagement**