



**Ormiston Victory Academy**

Ormiston Victory Academy  
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Dear Student

### **Collection of GCSE/GCE certificates – Summer 2017**

Certificates for GCSE and GCE qualifications that were awarded during summer 2017 are now available for collection from the academy. If you are unable to collect your certificates, you may nominate a representative to collect these for you, but you must ensure that they bring written and signed permission from you together with a photo ID. A driving license or passport is acceptable.

Please ensure that you collect your exam certificates from the academy before the end of July 2018 as, after this date, all exam certificates must be returned to the Examination Boards or destroyed. It is unlikely that you will be able to request certificates from the Exam Boards after this; they will only provide a certificated Statement of Results and these will incur a cost.

The academy strongly recommends that you take time to collect your certificates. It is much more difficult, after a few years have passed, for you to remember, or us to trace qualifications gained and the Exam Boards that were used. Please be aware that virtually all colleges, universities and employers will insist on proof of all qualifications gained.

Best Wishes

Mrs A Cathersides  
Examinations and Office Manager